

# Your Business Name

Street Address, City, State Postcode, Country  
Tel : (456) 3456-1234, Fax : (456) 3456-1235, Email : yourname@yoursite.com  
Website : www.yoursite.com, Tax Registration Number : your tax reg. no

*[Insert logo here]*

*Sold To*

**Customer Name**

Street Address  
City, State, Postcode  
Country

**Attention To : Contact Person**

## INVOICE

Invoice No# **10001**  
Date 9/08/2013  
Your Ref#  
Our Ref#  
Credit Terms Cash

Description	Quantity	UM	Unit Price	Amount

**Comments**

Total	\$0.00
Delivery	
Amount Paid	
Balance Due	<b>\$0.00</b>

**Terms & Conditions**

- Please make check/ cheque payments payable to "YOUR BUSINESS NAME"
  - Payments may also be made by wire transfer to the following account :
- Account Name :  
Account No # :