

Your Business Name

Street Address, City, State Postcode, Country
Tel : (456) 3456-1234, Fax : (456) 3456-1235, Email : yourname@yoursite.com
Website : www.yoursite.com, Tax Registration Number : your tax reg. no

[Insert logo here]

Sold To

Customer Name

Street Address

City, State/Province, Zip/Post code

Country

Attention To : Contact Person

TAX INVOICE

Invoice No# **10001**
Date 10/08/2013
Your Ref#
Our Ref#
Credit Terms Cash

Description	Quantity	UM	Unit Price	Amount

Comments

Sub Total	\$0.00
Tax	\$0.00
Invoice Total	\$0.00
Delivery	
Amount Paid	
Balance Due	\$0.00

Terms & Conditions

- All goods remain the property of "Your Business Name" until full payment has been received
- Please make check/ cheque payments payable to "YOUR BUSINESS NAME"
- Payments may also be made by wire transfer to the following account :

Account Name :

Account No # :